

# Ohio's State Opioid and Stimulant Response (SOS) Grant: Create an OHID, Add Multi-factor Authentication, and Request Access to SOR/SOS iPortal

## Step 1 – Create an OHID

See this set of resources from OhioMHAS on how to [Create an OHID Account](#)

## Step 2 – Add multi-factor authentication to OHID

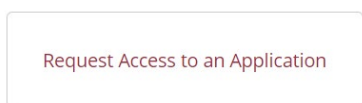
See this set of resources from OhioMHAS on how to [Add Multi-factor Authentication](#)

## Step 3 – Request access to SOR SOS (State Opioid and Stimulant Response) app

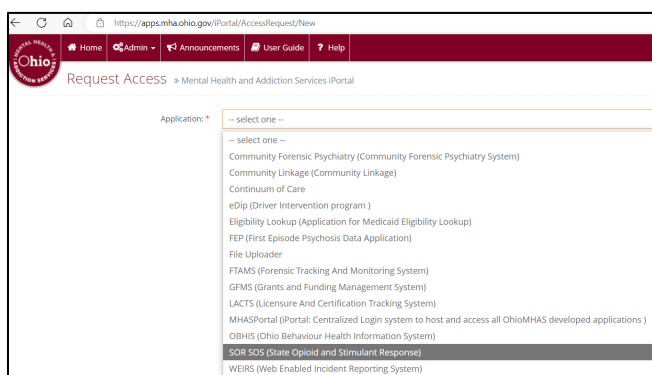
- a) Go to [OhioMHAS iPortal Login Tile](#)
  - i. Click the blue **OHID**
  - ii. Log in with your OHID username and password
  - iii. Complete the two-step verification
  - iv. Click “Home” button



- b) Click **Request Access to an Application**



- c) Under Application: select **SOR SOS (State Opioid and Stimulant Response)** from the drop-down list

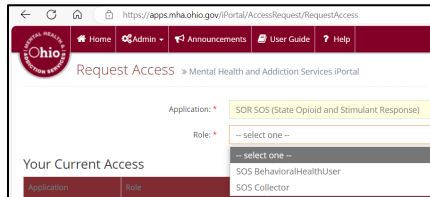


- d) Under Role: select the **SOS Collector Role** from the drop-down list.

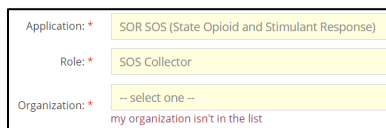
Note, there are two choices of roles. The SOS Behavioral Health User can be requested later and allows access to all GPRA interviews for an organization.

**SOS Collector** – most users (e.g., GPRA interviewers and data entry staff)

SOS Behavioral Health User – reserved for supervisors



- e) Select your **Organization** from the list.



If you see more than one name for your organization, please check with a local supervisor or manager about which one to select.

If you do not see your organization's name on the list, check with a local supervisor or manager about how your organization's name is listed.

- f) Click **Submit**

The SOR/SOS iPortal will display a successful submission message and the request will have been sent to OhioMHAS admin. You should receive a copy of the email request.

It can take a day or two for the request to be approved.