

# Ohio's State Opioid and Stimulant Response (SOS) Grant: Create an OHID, Add Multi-factor Authentication, and Request Access to SOR/SOS iPortal

## Step 1 – Create an OHID

See this set of resources from OhioMHAS on how to create an OHID:

<https://mha.ohio.gov/help-center/it-support/ohid/01-create-an-account>

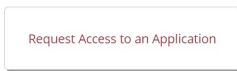
## Step 2 – Add multi-factor authentication to OHID

See this set of resources from OhioMHAS on how to add multi-factor authentication:

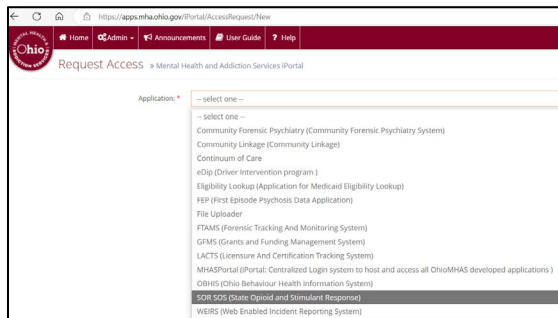
<https://mha.ohio.gov/help-center/it-support/ohid/02-multifactor-authentication-mfa>

## Step 3 – Request access to SOR SOS (State Opioid and Stimulant Response) app

- Go to URL: [apps.mha.ohio.gov](https://apps.mha.ohio.gov)
- Click **Request Access to an Application**



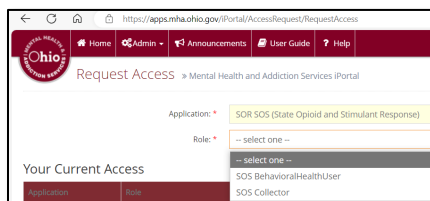
- Select **SOR SOS (State Opioid and Stimulant Response)** from the drop-down



- Select a **Role** from the drop-down list. There are two choices of roles:

SOS Behavioral Health User – reserved for supervisors

SOS Collector – most users (e.g., GPRA interviewers and data entry staff)



e) Select your **Organization** from the list.

Application: *	SOR SOS (State Opioid and Stimulant Response)
Role: *	SOS Collector
Organization: *	-- select one -- my organization isn't in the list

If you do not see your organization's name on the list, click on "my organization isn't in the list" and you will be prompted to enter your **organization's Tax ID**.

f) Click **Submit**

The SOR/SOS iPortal will display a successful submission message and the request will have been sent to OhioMHAS admin. You should receive a copy of the email request.

